

# MINUTES

**Meeting:** Bradford-on-Avon Area Board  
**Place:** St Margaret's Hall, St Margaret's Street, Bradford on Avon  
**Date:** 8 June 2022  
**Start Time:** 7.00 pm  
**Finish Time:** 8.45 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Trevor Carbin, Cllr Sarah Gibson (Chairman), Cllr Johnny Kidney (Vice-Chairman) and Cllr Tim Trimble

### **Wiltshire Council Officers**

Ros Griffiths – Community Engagement Manager  
Kevin Fielding – Democratic Services Manager

**Total in attendance: 14**

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<b><u>Minute No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
33	<u>Election of the Chairman</u> Cllr Sarah Gibson was voted Chairman for 2022/23.
34	<u>Election of the Vice-Chairman</u> Cllr Johnny Kidney was voted Vice-Chairman for 2022/23.
35	<u>Chairman's Welcome, Introduction and Announcements</u> The following Chairman's Announcements contained in the agenda pack were noted: <ul style="list-style-type: none"> <li>• Solar Together Wiltshire</li> <li>• Queens Jubilee celebrations</li> <li>• Recruitment of hackney carriage private hire drivers</li> <li>• Foster Care Fortnight</li> </ul>
36	<u>Apologies for Absence</u> There were none.
37	<u>Minutes</u> <b>Decision</b> <b>The minutes of the meeting held on Wednesday 23 February 2022 were signed as the correct record.</b>
38	<u>Declarations of Interest</u> There were none.
39	<u>Community Grants and Funding Requests</u> The following funding requests were awarded:

	<p><b>Staverton Rangers awarded £1,650 for replacement goal posts</b></p> <p><b>Winsley PC awarded £5,000 for replacing aging play equipment</b></p>
40	<p><u>Appointment to Outside Bodies and Non-Priority Working Groups</u></p> <p>The following appointments were made for Area Board representatives to Outside Bodies and Non-Priority Working Groups</p> <ul style="list-style-type: none"> <li>• Local Highway and Footpath Improvement Group – Cllr Tim Trimble with all members invited to attend</li> <li>• Bradford on Avon Streets Ahead/ Air Quality Alliance – Cllr Tim Trimble &amp; Cllr Johnny Kidney</li> </ul>
41	<p><u>Local Priorities update and appointment to Priority Working Groups</u></p> <p>Ros Griffiths – Community Engagement Manager gave a brief overview of the highlights of 2021/22 Priorities.</p> <p>It was agreed to appoint Area Board representatives to the following Priority Working Groups:</p> <ul style="list-style-type: none"> <li>• Bradford on Avon Health and Wellbeing Group – Cllr Johnny Kidney</li> <li>• Bradford on Avon Local Youth Network – Cllr Sarah Gibson</li> <li>• Bradford on Avon Business – Cllr Sarah Gibson &amp; Cllr Johnny Kidney</li> </ul>
42	<p><u>Electric Bus Proposals</u></p> <p>Cllr Tim Trimble outlined discussions with the Big Lemon Bus Company which could see an electric bus service rolled out in the Bradford on Avon community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That there was scope for an electric bus service in Bradford on Avon.</li> <li>• That several potential bus depots/charging points had been identified.</li> <li>• That the Big Lemon Bus Company were looking to partner with a local bus company to roll out such a service.</li> <li>• That a meeting was to be held on the 9 June to discuss proposals.</li> </ul>

	<ul style="list-style-type: none"> <li>• That the proposed buses had a range of some 300 kilometres on one charge.</li> <li>• That this service could well encourage people to use buses more as a green alternative.</li> <li>• That Cllr Trimble was looking to promote a survey through the Area Board.</li> <li>• That Westbury Town Council were also interested in running a similar service.</li> <li>• Cllr Trimble had also discussed a shared e-car &amp; e-bike scheme with Wiltshire Council – a survey would also be needed for this.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Bradford on Avon Area Board agreed to a survey throughout the Bradford on Avon community area to gauge opinion on the proposed electric bus service.</b></li> </ul> <p>The Chairman thanked Cllr Trimble for outlining the proposals.</p>
43	<p><u>Partner Updates</u></p> <p>The following updates were noted:</p> <p>Wiltshire Police – Russell Holland – Dep PCC</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Ongoing work re rural crime and drug related issues.</li> <li>• Knife and gun amnesty recently carried out.</li> <li>• Speeding – new speed cameras being rolled out across Wiltshire.</li> </ul> <p>Dorset &amp; Wiltshire Fire and Rescue Service – Written update Station Manager Dave Geddes in attendance</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Safe and Well visits were being carried out across Wiltshire.</li> <li>• Actively recruiting on-call firefighters.</li> </ul>

- Bonfires and Water Safety during the Summer.
- That the Dorset & Wiltshire Fire and Rescue Service had supplied equipment to the Ukraine.

NHS & Healthwatch – Written updates

Bradford on Avon Town Council

Points made included:

- That Bradford had enjoyed a successful Jubilee weekend.
- That Wiltshire Council had now responded to the Town Council traffic survey.
- That the asset transfer has now been completed from Wiltshire Council.
- That lots of activities were planned for the Big Green Week.
- That some 40 Ukrainian nationals were now established in the Bradford on Avon community area.

Winsley Parish Council

Points made included:

- That the Parish Council had held their annual meeting back in May.
- That the Winsley community shop had now sadly closed, may look at the community to take it on if a new buyer cannot be found.

Climate Friendly Bradford – Written update

Streets Ahead – Written update

The Chairman thanked everyone for their updates.

44

Working Group Updates

Local Highway and Footpath Improvement Group – Cllr Tim Trimble

	<ul style="list-style-type: none"> <li>• That works on Station Approach and the Snicket were now completed.</li> <li>• The minutes of the CATG meeting held on the 25 April 2022 were noted.</li> </ul> <p>Health and Wellbeing – Cllr Johnny Kidney</p> <ul style="list-style-type: none"> <li>• Looking at the end of July for the next in person meeting.</li> <li>• That were still concerns re primary care access.</li> </ul> <p>Local Youth Network - Cllr Sarah Gibson</p> <ul style="list-style-type: none"> <li>• That it was hoped to get a meeting arranged during July to meet with local groups.</li> </ul>
45	<p><u>Review of Area Boards</u></p> <p>Ros Griffiths – Community Engagement Manager outlined the Area Board review and the changes in the grants criteria.</p> <p>Area Board Review</p> <p>That the Area Board model was introduced in 2009 and had delivered significant progress to develop stronger, more resilient and connected communities since its inception.</p> <p>That the overall objectives of the Area Boards remain consistent today however, in an operating model more than 12 years old it was natural that certain elements were subject of review and refresh to ensure they were meeting the current needs of local communities.</p> <p>That the aspiration of the review was to build on the excellent practice and evident success of the Area Boards and to address areas where there was inconsistency in practice and approach.</p> <p>That the number of boards, overall format, structure and local autonomy were not part of the review.</p> <p>That a period of research, analysis and review of data between the Cabinet Member, Portfolio Holder and key Officers had been carried out.</p> <p>That an Overview and Scrutiny process followed between January – March 2022, had resulted in 24 recommendations.</p> <p>These were adopted into a single member decision paper on Area Board arrangements which was ratified on the 6 May 2022.</p>

	<p>See below, weblink for the 2022 Area Board handbook</p> <p><a href="https://www.wiltshire.gov.uk/media/9182/Area-Board-Handbook-2022/pdf/Area_Boards_Handbook_2022.pdf?m=637878906465170000">https://www.wiltshire.gov.uk/media/9182/Area-Board-Handbook-2022/pdf/Area_Boards_Handbook_2022.pdf?m=637878906465170000</a></p> <p>Changes in the Grants Criteria</p> <p>That funding was available to voluntary and community sector organisations that could show a need for financial support up to a total of £5,000. Town and Parish councils were eligible to apply for revenue funding, in respect of Youth Grants or Older and Vulnerable Adult Grants, where they were able to show a need for financial support.</p> <p>Matched funding requirement had reduced from £1,000 to £500.</p> <p>That applications must be received at least four weeks before an Area Board.</p> <p>That applications must highlight how they were meeting two aims of WC Business Plan and an Area Board local priority – grant system would reflect this.</p> <p>That an organisation could apply for a maximum of two projects/ bids per annum across all eighteen boards. Each project/ bid could request funding from up to three boards.</p>
46	<p><u>Future Meeting Dates</u></p> <ul style="list-style-type: none"> <li>• 7 September 2022 - St Margaret’s Hall (to be confirmed)</li> <li>• 2 November 2022 - St Laurence School</li> <li>• 22 February 2023 - St Margaret’s Hall</li> </ul>
47	<p><u>Close</u></p>